



Visa & Immigration Service Advising
1 Old Dominion University
Norfolk, VA, USA 23529
T: 757.683.4756, F: 757.683. 5196
www.odu.edu/visa, intlstu@odu.edu

Employee Checklist

In order to begin the application process, all of the following items must be sent to Visa & Immigration Service Advising (VISA). For questions concerning the H-1B process, please contact [<intlstu@odu.edu>](mailto:intlstu@odu.edu).

- H-1B Data Sheet—Employee Portion (next page in this application packet)
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H-1B Data Sheet

Employee Portion

Employee Data

Family Name _____

First Name _____

Middle Name (if any) _ _____ _

Birth date _____ (MM/DD/YYYY)

Country of Birth _____

Province of Birth _____

Country of Birth _____