

## GRADUATE ADMINISTRATORS' COUNCIL MEETING

Thursday, November 14, 2019 8:30 – 10:30 am

Monarch Hall Room 2100

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**Attendees:** Bryan Porter, David Cook, Robert Doherty, Richardean Benjamin, Denise Claiborne, Paul Currant, Humberto Portellez, Bill Heffelfinger, Courtney Nishnick, Dennis Gregory, Craig Bayse, David Swain, Dorothy Lockaby, Khan Iftekharuddin, Wie Yusuf, David Chapman, Regina Karp, Missy Barber, Chunsheng Xin, and Karen Eck.

### **Welcome**

Bryan Porter led the meeting in place of Robert Wojtowicz, who was at the Annual Biomedical Research Conference for Minority Students (ABRCMS).

### **Approval of Minutes**

Minutes from the Thursday, October 10, 2019 meeting were approved.

### **Announcements/Updates**

**Graduate Alumni Homecoming Reception.** On Thursday, October 24, 2019 the Graduate Alumni Homecoming Reception was held at the Barry Art Museum. Guest speaker was Lamar Giles, an MFA graduate. It was suggested that attendance could have been higher had the event been hosted on a Friday and if faculty had proper notice. Further feedback is encouraged and can be directed to the Alumni Association or the Graduate School.

**3MT Competition.** The 3MT Competition will be held on Thursday, November 21, 2019 from 5:00 – 8:00 pm in the University Theatre. The reception will begin at 5:00 pm, and the competition beginning at 6:00 pm. Nine finalists will be competing. There are 90 people RSVPed to attend. RSVPs are still welcomed and can be done through the following link: <http://bit.ly/ODU3MT2019>. It was discussed that the date of the event is always dependent upon the University Theatre's availability.

**Spring 2020 GTAI Institute Registration.** The deadline for submitting student names for the Spring 2020 GTAI Institute is Monday, December 2, 2019. Names can be submitted for students who still need to take the SPEAK test.

**Catalog Reminders.** Deadlines for course and curricular changes will be strict this year due to publishing delays for the Catalog in the past. Monday, December 2, 2019 is the hard deadline for course changes. Monday, December 9, 2019 is the hard deadline for curricular changes. It was asked that council members distribute this information to their colleges.

**Advanced Degree Luncheon.** The Advanced Degree Luncheon will be hosted on Thursday, December 12, 2019 at 11:30 am in the Big Blue Room. Speaker recommendations should be sent to Missy Barber. Speakers must be students graduating in December. Council members will be sent invitations to attend.

**Marketing Funds Update.** In past years, the Graduate School has taken proposals for funds to support marketing efforts. This year, there is a refocus to provide funding in strategic areas. Rather than small amounts of funding being given to many people, large amounts of funding will

be given to a select few. Enrollment decline is linked to budget reductions.

**Certificates & Credentials**

Robert Doherty spoke on behalf of Renee Felts from the School of Continuing Education. There was discussion about nationa