

## GRADUATE ADMINISTRATORS' COUNCIL MEETING

Thursday, December 9, 2021

8:30am – 10:30am

Via Zoom Meeting ID: <https://odu.zoom.us/j/92937685226?from=addon>

---

**Attendees:** Bill Heffelfinger, Rene Felts, Robert Wojtowicz, Jane Danè, Missy Barber, Bryan Porter, Vickie Carnegie, Paul Currant, Dorothy Lockaby, Milos Kotinis, Wie Yusuf, Megan Corbett, Dale Miller, Linda Bol and Liza Flores.

### **Welcome**

Robert Wojtowicz greeted Council members.

### **Approval of Minutes**

Minutes for October 14, 2021 were approved.

### **Announcements**

3MT Results – Bryan Porter

- 1<sup>st</sup> Place – Jeremiah Ammons, M.S. Psychology – Topic: “Sit up and pay attention! A study on autom0 Tw (-/(o)-9. 0 Td()Tj9d4 ( ))/riving.
- 2<sup>nd</sup> Place – Adenrele Oludiran, Ph.D. Chemistoy –Topic: “Even antibiotics need a helping hand:ole of Piscoins against *Clostoidioidesiffico* pathogen.
- People’s Choice – Yasir Alanazi, Ph.D. Computer Science – Topic: “Refining the face of physics: A machine learning tool to generate synthetic particle collisions.

He thanked everyone for their support of the 3MT competition. It was noted that the media exposure via university announcements, news and social media, helped make the event a great success. Also noted that the live/livestream method used for this year’s competition went very well and that it experienced no technical difficulties. Over 100 attended the virtual livestream. First place winner, Jeremiah Ammons, will represent ODU at the Council of Southern Graduate Schools in February against 15 other states and about 42 other students.

CourseLeaf Course Inventory Management (CAT) Training – Missy Barber

It was announced that Catalog training will begin and anyone responsible for updating the catalog content and would like to attend a session can register here:

<https://www.odu.edu/acadaffairs/courseleaf>.

Deadlines coming up – 12/10 for course changes or establishing new courses and getting them into workflow and 12/17 for submitting curricular change forms. Everyone was urged to use the new

GRADUATE ADMINISTRATORS' COUNCIL MEETING

Thursday, December 9, 2021

Te 862221846) c 00709670910330108d56

**GRADUATE ADMINISTRATORS' COUNCIL MEETING**

**Thursday, December 9, 2021**

**8:30am – 10:30am**

**Via Zoom Meeting ID: <https://odu.zoom.us/j/92937685226?from=addon>**

---

**GRADUATE ADMINISTRATORS' COUNCIL MEETING**

**Thursday, December 9, 2021**

**8:30am – 10:30am**

**Via Zoom Meeting ID:** <https://odu.zoom.us/j/92937685226?from=addon>

---

Wie Yusuf asked the attendees if admit decisions were being hampered by constraints on faculty

**GRADUATE ADMINISTRATORS' COUNCIL MEETING**

**Thursday, December 9, 2021**

**8:30am – 10:30am**

**Via Zoom Meeting ID: <https://odu.zoom.us/j/92937685226?from=addon>**

---

degree, all of which harbor many concentrations. He noted that for those students wishing to have a second degree, the double concentration policy was created. He stated that the issue brought up before the attendees is how to handle concentrations, under umbrella degrees, attempting to make changes in admissions or other processes. The question posed was do other concentrations have to degrade?

BP – To be clear, he noted that the issue on the table was not for voting, just for open discussion. The most recent issue used as an example – an education concentration seeking to admit students post bacc as opposed to post masters. Another example - students having to know which concentration they're applying for to know if the GRE had been waived. The point of the discussion centered around the fact that some concentrations are attempt(c)8 (o)2 ,iTa20.3210 3y9 (c)3.9

**GRADUATE ADMINISTRATORS' COUNCIL MEETING**

**Thursday, December 9, 2021**

**8:30am – 10:30am**

**Via Zoom Meeting ID: <https://odu.zoom.us/j/92937685226?from=addon>**

---

Forms & Policies Committee – Bryan Porter

- D1 Form – The only change is the title that now separates the document for  
8:..0054he d(s)6e (do)2 (cwa)14 ltheem P Par810.1 21h4 ( P)-1.9 R P Pis69.6 & Phf 21f4 ( P2 (rn  
e (s)6em169.o he h-9.3 (9)3 d()4 (r)4 (33 (9)3 246nl G)6parg doc33 (91 (no)2 (