

Graduate Administrators' Council (GAC)
Minutes for Thursday, October 22, 2015
Koch Hall Board Room
9:00 am to 10:30 am

Attendees:

Robert Wojtowicz, Chair

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|---------------------|------------------------|--------------------|
| Missy Barber | Bill Heffelfinger | Humberto Portellez |
| Richardean Benjamin | Kiran Karande | Bryan Porter |
| Jane Dane | Katrina Miller-Stevens | Andres Sousa Poza |
| Kevin DePew | Ravi Mukkamala | Mary Swartz |
| Shirshak Dhali | Steve Myran | Bonnie Van Lunen |
| Gail Dickinson | Chris Osgood | Eric White |
| David Earnest | Brian Payne | Corey van Vlymen |

Members highlighted in italics were not present at the meeting.

Approval of Minutes for Thursday, October 8, 2015

- Minutes were approved as submitted

Announcements

- Graduate Administrators' Workshop – There was a good turnout for the Graduate Administrators' Workshop. The event was shorter this year. More brown bag events are planned to continue communication throughout the year.
- GSO Kickoff Meeting– The OGS will be having a kickoff meeting for the Graduate Student Organization today. Stephen Young has agreed to be the graduate student representative for the SGA.
- Linked Programs Meeting – October 29, 2015. This will be an information session for undergraduate students to learn more about linked programs.
- VCGS – Graduate Education Day at VCU, October 30, 2015. OGS will be attending and will bring three graduate students and two undergraduate students to the event.
- Brown Bag Series Event Electronic Theses and Dissertations, November 12, 2015, President's Dining Room, Webb Center. OGS will have the new ETD guide available for the meeting.
- Advanced Degree Luncheon Speakers should be identified by the next Graduate Administrators' Council meeting.

Program Reviews Update

- The program review schedule has been reset to a seven year schedule with a fall to spring cycle instead of every semester.
- Informational meetings have been held. A new ~~study~~ template was distributed.
- OGS has met with IE&A about the I: drive to modify the structure so that the process will be smoother this year.

