

Graduate Administrators Council (GAC)  
Minutes of Thursday, September 23, 2010  
Koch Hall Board Room  
9:00-10:30 a.m.

Attending: Brenda Neumon Lewis, Chair, Sarah Snowden, Robert Wojtowicz, Mona Danner, Bonnie Van Lunen, Sharon Judge, Christopher Osgood, Mike Overstreet, Ali Ardalan, David Selover, Osman Akan, Isao Ishibashi, Martha Walker, Richardean Benjamin, Dennis Gregory, Mary Swartz

Guests: Bill McMahon, Sharon J(ea)sJTJET EMC P KICID S keSara4 Sn12(M)3(a)-3(hoD BDC BT1 0 0 1 72.024

Dr. Judge asked, "Why do Education students need to take the animal subjects module?" There was further discussion on the requirements for students in different disciplines. The consensus was that the wording in the policy needs to be reviewed and that the modules students are required to take should fit the field of the student. It was agreed that the current policy on RCR will be continued and in the next semester a committee will review the policy to determine if recommendations for changes should be made.

#### Discussion, Process for Funding of Graduate Assistants-B. McMahon

Bill McMahon stated his role and newly added responsibilities in the funding of graduate assistants process. He stated that he has requested a report from the Office of Finance regarding the financial process. He will forward this information to Council upon receiving this information.

A suggestion was raised to have a meeting with the Office of Financial Aid, Office of Finance and E1S Processing and those in the Colleges who handle the financial aspect in their department after the report has been received.

There was a brief discussion on ways to improve the financial process. Several suggestions were made: (1) increasing the number of tuition waivers that are available to the colleges, (2) working to clarify how to use tuition waivers and (3) allowing colleges to decide when fellowships or assistantships are better recruitment tools. Bill McMahon indicated that he will work on these suggestions.

#### Policies on Program Dismissal-M. Swartz

Mary Swartz raised the issue of students being dismissed by the graduate program. She indicated that the Office of the Registrar often is not notified of these dismissals. She requested that GPD's email their program dismissal policies to her and to Dr. Lewis. Dr. Lewis stated these policies are part of the whole continuance process and should be in the Graduate Catalog. GPD's should notify the Office of Graduate Studies whenever a student is dismissed from a program.

#### Discussion, Granting Experiential Credit to Graduate Students-S. Joyner

Sharon Joyner shared her role in assisting students to earn experiential credit. She explained the resources and options that students may choose from: examination, training in the workforce, and portfolio. Graduate students are allowed to earn a maximum of six credits of