

APPROVED BY COMMITTEE 4/18/24

**OLD DOMINION UNIVERSITY
BOARD OF VISITORS
Audit, Compliance, and Human Resources Committee**

November 30, 2023

MINUTES

The Audit, Compliance,

- A. **Approval of Minutes** – Upon a motion made by committee Chairman Corn and duly seconded, the minutes of the Audit, Compliance, and Human Resources Committee meeting held on September 14, 2023 as presented were approved by all members present and voting (*Corn, Mugler, Bradley, Pitts, Hodge*).
- B. **Closed Session** – Vice Chair Ross A. Mugler moved that this meeting be recessed in Closed Session to discuss the performance of specific departments where such evaluation will necessarily involve discussion of the performance of specific individuals as permitted by the Code of Virginia section 2.2-3711(A), subsection (1) and to discuss specific vulnerabilities as permitted by the Code of Virginia section 2.2-3705(2)(14)(b). The motion was duly seconded and approved by all members present and voting (*Corn, Mugler, Bradley, Pitts, Hodge*).

In addition to the Committee members in attendance, the following individuals were in attendance during the closed session: President Hemphill, Vice President Reed, Vice President Hephner LaBanc, Ms. Skaggs, Ms. Schumaker, and Mr. Wilson.

- C. **Reconvene in Open Session and FOIA Certification** – At the conclusion of Closed Session, Chairman Corn reconvened the meeting and the following Freedom of Information Act Certification was read: “Any person who believes that the Board discussed items, which were not specifically exempted by law or not included in the motion, must now state where they believe there was a departure from the law or a departure in the discussion of matters other than that stated in the motion convening the closed session. I shall now take a roll call vote of the Board. All those who agree that only lawfully exempted matters and specifically only the business matters stated in the motion convening the closed session were discussed in closed session say “aye.” All those who disagree say “nay.” The certification was approved by roll call vote (*Ayes: Corn, Mugler, Bradley, Pitts, Hodge; Nays: None*).
- D. **Report from the Chief Audit Executive** – Ms. Amanda Skaggs, Chief Audit Executive,

purchasing, deposit practices, camps and conferences, contract administration, on-campus housing and more. Strengths were noted for goal setting, fixed assets, performance evaluations and position descriptions, resident assistant training, fire drills and reconciliations completed since January.

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help in identifying shortfalls. Also mentioned, by VP Hephner LaBanc leadership had changed and eight roles were down to two. VP Hephner

